

Commandant and MCPOCG Designated Command Master Chief (CMC) Gold Badge Program

Overview

Command Master Chiefs (CMCs) represent their commander, communicating the commander's goals and direction for the command to the field, while simultaneously representing the field's views and concerns to the commander. CMCs provide a "field reality check" as they provide input to high level policy makers. They also act as the "resource person" assisting CG personnel and subordinate commands as required. Although CMCs are not in the chain of command, they strengthen it by working within the chain of command whenever possible to provide "ground truth" feedback. They enhance communication and foster a better understanding of the needs and viewpoints of all member of the CG family.

Minimum Qualifications

MUST meet all criteria outlined in the PERSMAN, Art. 4.E.2.A and the Command Senior Enlisted Leadership Program, COMDTINST 1306.1B (Signed 19 Sep 07)

FAQ: Does a member need to be tour complete? No. Member's must be within two years of normal rotation. A member currently serving in a CMC position who desires consideration for another similar assignment must be within one year of normal tour rotation. Reference: PERSMAN Art. 4.E.12.b.(2).

FAQ: I'm above the cut for E-9 in AY08 can I apply for GB duty? No. This is a change from 1306.1A. Member's must be in paygrade E-9, having served one year as an E-9. Reference: COMDTINST 1306.1B, Art. 6.a.(1). SAO clarifying info: Filling an E-8 position on your unit PAL is not a disqualifying factor.

FAQ: I'm currently on a HYT waiver until summer 2008 and not an incumbent GB, can I apply? No. The offer to continue past 30 years is limited to incumbent GB's.

FAQ: How long is the tour? Member's tour lengths are guided by the hiring authority tour length. Should the hiring authority change, the position will come under review.

Reminder

Applicants must have the CPO Academy or DoD Senior NCO Course completed on the date of application; the E-9 Capstone course is not a substitution.

Timeline

- 21 Sep 07: ALCGENL 158/07 released announcing process.
- NLT 15 Oct 07: Operation units must notify EPM-2 of any timeline challenges.
- NLT 16 Nov 07: Full applications and E-resumes due.
- Mid - Late Nov 07: Flag assignments
- o/a 1 Dec 07: CMC process commences.

- NLT 1 Feb 07: All orders issued/ALCGENL Announcement released.

AY08 Applicant Packages

- Member's Memo as prescribed in COMDTINST 1306.1B, Art. 6.b.(1)
- CO Endorsement as prescribed in 6.b.(2)
- Essay as prescribed in 6.b.(3)
- Biographical Information using [Professional Resume](#) – Please ensure under education you list the date(s) and location(s) of attendance at a Senior Leadership Academy (i.e. CPOA, Sgt Mjrs, USAF NCO)
- Photos as prescribed 6.b.(4)*
- Credit Check Authorization [DHS Form 11000-9](#)
- Member counseling report as prescribed in 6.b.(7)

**** PATFORSWA personnel may wear Desert BDUs.***

For consistency purposes, please assemble packages in the order above and submit in a standard file folder, minimizing the use of staples. Please do not include any additional documents. Please do not submit package with each page in an individual document protector.

Note to all: EPM-2 will review all packages and service records. CGIS will conduct service background checks. Information found will move forward with the packages to the MCPOCG for review and final recommendation. Packages with full recommendation will be loaded to a secure micro site for the Selecting Officer's review. Personnel not included in the process will be notified by EPM-2.

Packages shall be sent to and members will receive an email acknowledging receipt from:

CGPC (epm-2)
4200 Wilson Blvd.
Suite 1100, Room 900
Arlington, VA 22203-1804
(202) 493-1247

E-Resumes and Shopping List

The Official Shopping List is located on the Special Assignment website. Eresumes should be entered by the package deadline.

Command Endorsement to the E-resume should read: “Highly recommended for Gold Badge CMC duty. Member meets the minimum requirements outlined in PERSMAN Art. 4.E.2.A and COMDTINST 1306.1B. Package under separate cover.” If applicable “member prescreened and meets minimum requirements for Overseas Assignment.”

Pay and Allowances

IAW ALCOAST 382/07, SDAP Levels 2, 3, and 4 authorized for CMC Assignments